



HOPE CHRISTIAN ACADEMY'S PTVO PRESENTS

*The 4th Annual*

# Christmas ON THE CAMPUS 2017

## VENDOR FORM

Raising computer lab and technology funds benefiting HCA students in Northeast Florida.

**EVENT DATE AND GUIDELINES:** Saturday, Dec. 2, 2017 ~ 9 a.m. - 3 p.m.

- The HCA/PTO will have a concession stand open with snacks, beverages, and meal combinations.
- No outside food or beverages are allowed for sale on the campus.
- Tobacco or alcohol products are not allowed on the campus for sale or for use.
- Please, no profanity or anything that brings dishonor to our Lord, Jesus Christ.
- Bathrooms are available in the gym.
- No pets, please.

**SET-UP INFO:** Booth set up is from 7 AM - 9 AM on Saturday, Dec. 2, 2017. Please do not break down booths until 3 PM. HCA is not responsible for lost, stolen, or damaged goods/property. No payment returns due to inclement weather if event is cancelled.

Bring **everything** you will need to set up your booth and enough people to operate it (including covering breaks).

- Overhead coverings/tents are recommended.
- Checks are accepted and payable to HCA/PTVO. NOTE: Returned checks must be claimed with cash - plus a \$25 fee.
- Credit cards are accepted in our front office and by phone. - Paypal (visit myhopechristianacademy.org)

**Hope Christian Academy, 3900 S.E. State Road 100, Starke, FL 32091**  
352-473-4040 www.myhopechristianacademy.org Contact: Virginia Denmark

**BOOTH INFO:**

\_\_\_ **10' X 12' SPACE: \$35**      \_\_\_ **15' X 12' SPACE: \$50**      \_\_\_ **20' X 12' SPACE: \$70**  
\_\_\_ Electrical outlet needed (as available): \$10 additional

COC Vendor Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address (No P.O. Boxes): \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Type of Merchandise to Sell: \_\_\_\_\_ Electrical Outlet: \_\_\_ Y \_\_\_ N

I understand and will adhere to all event guidelines. SIGNATURE: \_\_\_\_\_

Payment: Check # \_\_\_\_\_ (Atch) CC Pymt Date: \_\_\_\_\_ ( ) Cash Rec. Date: \_\_\_\_\_ ( ) Paypal Date: \_\_\_\_\_

2017 Christmas on the Campus - To: Virginia Denmark, PTO President

HCA Staff

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